



Fire Evacuation Procedure

Action on Discovering a Fire

- RAISE THE ALARM
- e.g. Shout Fire, Fire, Fire
- Only attempt to fight the fire if it is safe to do so.
- If you are unsure or your attempt is unsuccessful – EVACUATE.
- Do not try to collect personal items.

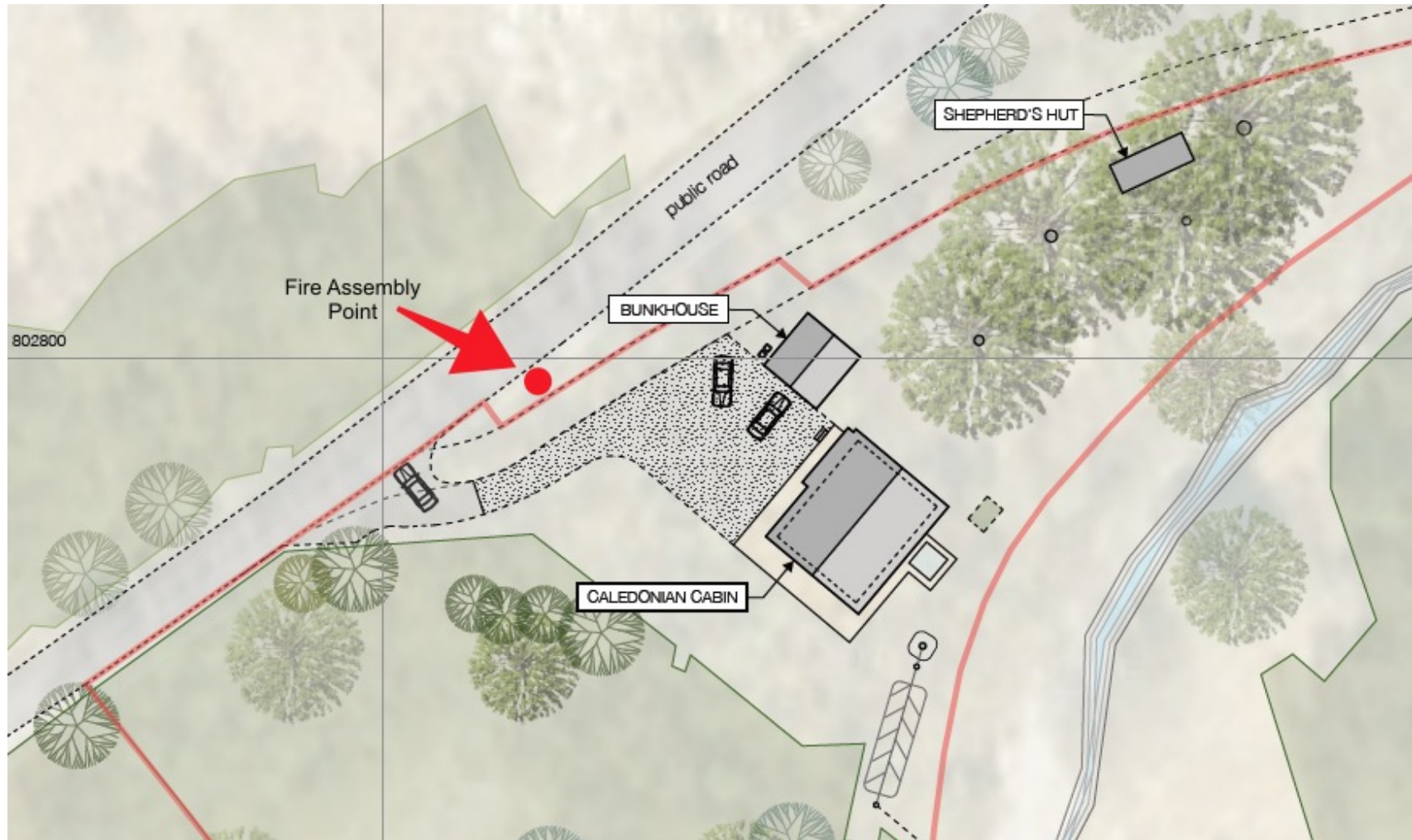
Action on Hearing the Alarm

- Remain alert.
- Evacuate via the nearest available exit.
- Report to the Assembly point opposite the main cabin.
- Make sure you are accounted for.
- Do not wander off – remain at the assembly point until instructed otherwise.

Action on Hearing the Alarm

- Listen to instructions from the lead guest
- Do not attempt to collect personal items.
- Do not attempt to re-enter the building.
- If you encounter any non-residents lead them to the assembly point.

Location of Assembly Point



Other Precautions

- Keep fire doors closed.
- Keep stairs clear of obstacles
- Keep level access clear of obstacles
- Leave the emergency lighting lantern by the front door at all times.

General Fire Safety

- Always maintain good housekeeping.
- Report defects that you see.
- Keep sources of ignition and potential fuels to a minimum.
- Ensure all flammable liquids are properly stored.
- Keep quantities in use to a minimum.